

HENEY & ASSOCIATES, LLC

ATTORNEYS AT LAW

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In order to expedite the process of your closing, please supply us with the following information. **This form can also be completed at our web site www.heneylaw.com, click "online forms."** Print and complete this document and fax back to Heney & Associates, LLC at (978) 921-7877.

Name: _____ Soc. Sec. No.: _____
Name: _____ Soc. Sec. No.: _____
(Please Note; Clearly Print legal name as it will appear on all documents)
Property Address: (the one you are buying) _____
Name of Condominium: _____
Daytime Telephone Number: _____ E-Mail Address: _____

How would you like to receive a final copy of your closing documents?
Hard Copy _____ Electronic _____

Do you have an attorney representing you? If yes please provide us with name and phone number for attorney:
_____ Telephone Number: _____

I (We) the undersigned have read the attached form regarding different ways to hold title our preference to for taking title to the real estate is:

Individually _____ Joint Tenancy _____
Tenants in Common _____ Tenants by the Entirety _____

We will be required to obtain on your behalf a lender's policy of title insurance. We strongly suggest that you obtain an Owners policy of title insurance to protect yourself from title defects that may not have been discovered or corrected prior to this closing. Please contact our office to discuss the premium for your particular policy. **There are Standard and Enhanced Policies available.** Please visit www.firstam-ne.com and www.oldrepublictitle.com for more information. **We will obtain a STANDARD owner's policy on your behalf unless you notify us otherwise.**

Please bring two (2) proofs of identification to your closing. **We will also need photocopies of each for our records.**

Signature

date

Signature

date