

HENEY & ASSOCIATES, LLC

ATTORNEYS AT LAW

86 DODGE STREET
BEVERLY, MA 01915

TELEPHONE: (978) 921-1050 * TOLL FREE: (866) 550-1050 * FACSIMILE: (978) 921-7877

In order to expedite the process of your closing, please supply us with the following information. **This form can also be completed at our web site www.heneylaw.com, click "online forms."** Please provide a most recent tax bill if possible. Print and complete this document and fax back to Heney & Associates, LLC at (978) 921-7877.

Note: Failure to provide us this information promptly could delay your closing date!

Name: _____ Soc. Sec. No.: _____

Name: _____ Soc. Sec. No.: _____

(Please Note: Clearly Print legal name as it will appear on all documents)

Property Address: (the one you are refinancing) _____

Daytime Telephone Number: _____

E-mail Address: _____

How would you like to receive a final copy of your closing package?

Hard Copy _____ Electronic _____

Bank/Mortgage Company (to whom you are currently making your payments):

1. _____ Account No. _____ Phone Number: _____

2. _____ Account No. _____ Phone Number: _____

Please provide us with your homeowner's insurance agent:

Agent _____ Policy# _____ Telephone Number: _____

Please bring two (2) proofs of identification to your closing. **We will also need photocopies of each for our records.**

Have you declared bankruptcy in the past or have a bankruptcy pending? Yes ___ No ___

Do you currently have a divorce pending? Yes ___ No ___

I (We) the undersigned authorize the above listed mortgagees (lenders) to release the loan pay off figures to Heney & Associates, LLC.

Signature

date

Signature

date